

Guidelines for Contributors

Published once yearly, *Journal of Christianity and Foreign Languages* was founded to provide a forum for educators who wish to publish research undertaken from a Christian perspective. It welcomes high-quality articles and reviews dealing with scholarly and pedagogical issues in modern foreign languages, literatures and cultures. While it is preferable that manuscripts be written in English so as to reach the broadest readership, some manuscripts in other languages may be accepted.

Manuscripts

Only manuscripts that have not been published elsewhere, except as part of *NACFLA Proceedings* of earlier years, may be submitted. *JCFL* discourages simultaneous submission of a manuscript to other publications. The manuscript should be submitted to the editor by email at dsmith@calvin.edu in a MS Word-compatible format. An abstract of 50–80 words and a cover letter, including the title of the article as well as the author's name, address, and e-mail address, should accompany the manuscript. The author retains republication rights, but by agreeing to publication gives permission, unless exception is explicitly agreed, for the article to be provided at a later date as part of the journal's online archive of published articles. *JCFL* will include as broad a variety of articles and authors as possible, but quality of presentation will be the overriding criterion. Preference will be given to authors previously unpublished in *JCFL*. Authors will be responsible for accuracy and for proofreading their own material. All submitted articles are double blind peer reviewed to determine suitability for publication; final decisions regarding publication rest with the editors.

Criteria

Length: for articles, typically 2,500–4,000 words; for *Forum* contributions, 1,000–1,500 words; for reviews of textbooks or scholarly works, 750–1,000 words. Articles should be written to fit the purpose statement of *JCFL* (above) and should be fully referenced. Unrevised lectures, chapel talks, or other oral presentations are not acceptable. Graduate, but not undergraduate, papers may be accepted. *Forum* contributions may be less formal but should still retain an academic focus and be clearly relevant to

the concerns of the journal. The *Forum* is intended to promote dialogue by providing space for shorter pieces of writing including opinions and suggestions, brief responses to papers, reports of research in progress, meditations, and descriptions of pedagogical strategies. Authors are asked to make a particular effort to communicate across linguistic lines. A study based on original material in another language may include quotations in that language followed by a translation in the text of the paper. Submissions should address challenges and problems in the field from a Christian perspective. However, articles not clearly reflecting a Christian perspective, but of general interest to the Christian community or of such a character as to promote communication between Christians and non-Christians, may be considered as well.

Style

The *MLA Style Manual* or the *Chicago Manual of Style* should be followed in preparing the manuscript. If an otherwise acceptable manuscript needs considerable correction to make it conform to the style manual, the editor will return it to the author for correction. Please use endnotes (not footnotes) and include a bibliography and abstract. **Please consult the most current guidelines at <http://www.spu.edu/orgs/nacfla/publicat.htm> before submitting work.** Since JCFL is an evolving publication, certain guidelines may be changed without notice.

Send to

Manuscripts, inquiries, etc. may be sent to:

Dr. David I. Smith
Department of Germanic and Asian Languages
Calvin College
Grand Rapids, Michigan 49546
Phone (voicemail): (616) 526-8609
e-mail: dsmith@calvin.edu

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